



Day Program Registration Form

Call 780.428.1111 for additional information.



CONTACT INFORMATION

School/Group Name: _____ Office Email: _____

1st CONTACT Position First Name Last Name Email

2nd CONTACT Position First Name Last Name Email

TELEPHONE Daytime Cell Fax

ADDRESS Street/Box No. Town/City Postal Code

PROGRAM REGISTRATION INFORMATION

Program Name	Program Length (day, travelling)	Grade	# of Students	# of Classes	Requested Date Choices
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Additional Information: _____

If you have not received email confirmation of this booking within 14 days of submission, please email metro@epsb.ca.

PAYMENT INFORMATION – Payment must accompany Program Registration Form

Total cost (including GST if applicable, see prices on following page): _____ (Edmonton Public Schools – NO GST)

Method of Payment: _____ Cash _____ Cheque (payable to Edmonton Public Schools) _____ Credit Card _____ Budget /SGF

NAME OF CARDHOLDER: _____ AUTHORIZED SIGNATURE: _____

CARD NUMBER _____ Expiry Date _____ / _____ *EPS should **not** be using their school credit card

Budget Funds – Edmonton Public Schools only:

Account Code 800601 Cost Centre _____ Program _____ Activity _____. (This will be processed by Journal Voucher)
(4-digit) (5-digit) (6-digit)

SGF Funds– Edmonton Public Schools only:

1. Please provide a SGF cheque with the stub attached using Acct # 2100 or
2. Account Code 101501 Cost Centre _____ Program _____ (34001-34801) Activity 800001.
(This will be processed by Journal Voucher to the schools School to Pay account)

SEND TO: Metro Continuing Education, 7835 - 76 Avenue NW, Edmonton, AB T6C 2N1 (or Truck mail for EPSB) or

FAX: 780.428.1112 or **EMAIL:** metro@epsb.ca

CANCELLATION POLICY

To withdraw from a program with a full refund, please email metro@epsb.ca at least 60 business days prior to your program date. Withdrawal requests after the 60 days will result in a refund less 50% of the cost of the program.

PROGRAM PRICES

Program	Price Per class, up to 35 students. Edmonton Public Schools are <u>not</u> charged GST.	Price + GST For all schools outside of Edmonton Public School District.
Day Programs		
Day Programs (excluding the ones below)	\$344	\$361.20
Grade 4: Vehicles & Devices That Move	\$374	\$392.70
Grade 5: Classroom Chemistry	\$374	\$392.70
Grade 6: Flight	\$359	\$376.95
½ day program (any program)	\$239	\$250.95
Equipment Rental	\$25	\$26.25
Travelling Programs		
Grade 4: Social: Travelling Stories, Histories & People of Alberta	\$239	\$250.95
Gr. 5 Social: Travelling Histories & Stories of Ways of Life in Canada	\$239	\$250.95
Wheels & Levers: half-day instruction	\$239	\$250.95
Grade 6 Science Review: full-day instruction for one	\$475	\$498.75
Grade 6 Science Review: full-day instruction for two classes	\$785	\$824.25

**Prices are subject to change.*