



Revised: August 2020
 Please complete form in full. If you leave this page, the form will clear.

Day Program Registration Form

CONTACT INFORMATION

School/Group Name: _____ Office email: _____

1 st CONTACT Position	First Name	Last Name	Email
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2 ND CONTACT Position	First Name	Last Name	Email
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TELEPHONE	Daytime	Cell	Fax
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ADDRESS	Street/Box No.	Town/City	Postal Code
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PROGRAM REGISTRATION INFORMATION

Program Name	Program Length (day, travelling)	Grade	# of Students	# of Classes	Requested Date Choices
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Additional Information:

**If you have not received email confirmation of this booking within 14 days of submission, please email metro@epsb.ca.*

PROGRAM PRICES

Program	Price (up to 35 students)	Price + GST
Day Program	\$379	\$397.95
½ Day Program (any program)	\$259	\$271.95
Equipment Rental	\$25	\$26.25

TRAVEL COSTS – in addition to the cost of the program

	Travelling Day Program	Grade 6 Review
0-50 kms	\$50.00	\$100.00
51-100 kms	\$75.00	\$150.00
101-150 kms	\$100.00	\$200.00
150-200 kms	\$150.00	\$300.00
201-250 kms	\$200.00	\$400.00

*Please see website for site-specific travel costs.

*Prices are subject to change.

SEND TO: Metro Continuing Education, 7835 - 76 Avenue NW, Edmonton, AB T6C 2N1 (or Truck mail for EPSB) or **EMAIL:** metro@epsb.ca

CANCELLATION POLICY

To withdraw from a program with a full refund, please email metro@epsb.ca at least 60 days prior to your program date. Withdrawal requests after the 60 days will result in a refund less 50% of the cost of the program.

PAYMENT INFORMATION – Payment must accompany Program Registration Form

Please indicate payment method:

Cheque – Payable to: Edmonton Public Schools

Credit Card
CARDHOLDER NAME: _____
CREDIT CARD NUMBER: _____ - _____ - _____ - _____
Expiry Date: ____ / ____
CARDHOLDER SIGNATURE: _____

I authorize Edmonton Public Schools #7 to charge my credit card for this registration.
**Edmonton Public Schools should not be using their school credit card*

Edmonton Public Schools - Account Coding – Choose either Budget or SGF

Budget Funds

8	0	0	6	0	1
Account					

Cost Centre			

Program			

Activity					

School Generated Funds

1	0	1	5	0	1
Account					

Cost Centre			

Program			

8	0	0	0	0	1
Activity					